



The Colfax Public Library Board
August 15, 2023

President Claudia Kressin called the meeting to order at 5:35 p.m. in person.

Attendance

- Members present: Nancy Baumgartner, Eve Suckow, Claudia Kressin, Jeanne Herrick, Megan Cormican, Gary Stene, Abbie Hartung, and Library Director Lisa Bragg-Hurlburt
- Non-members present:

Quorum: A quorum has been established.

Open meeting law: We are in certification of compliance with the open meeting law.

Approval of Agenda

- Nancy Baumgartner made a motion to accept the agenda. Eve Suckow seconded the motion. Unanimously approved by the Board.

Approval of Minutes

- Jeanne Herrick made a motion to approve the minutes of June 2023. Eve Suckow seconded the motion. Unanimously approved by the Board.

Approval of Bills

- Nancy Baumgartner made a motion to approve the bills for June 2023. Eve Suckow seconded the approval. Unanimously approved by the Board.

Director's Report

- Overall, Summer Reading had a total of 130 children enrolled with 70% of these children completing their reading goal of 50 books. This estimates to over 4,000 total books read. Each child received a prize donated from 12 local businesses.
- This year the Library received grants from Pilcrow, the AnnMarie Foundation, and the Women's Giving Circle of Menomonie. From these grants 10 VOX audiobooks, 78 story books, and a new "Library of Things".
- Library Director, Lisa Bragg-Hurlburt, plans to take two classes (Library Management and Program Development) this fall to complete her director's certification.
- Looking toward the 2024 Budget, the Library will be receiving \$3,000 less from Dunn County due to healthcare expenses. It is recommended that all staff receive a 3% raise in 2024 for their help in running the library, helping with grant writing, cataloguing, researching, and being available for assistance when needed.
- Story Time resumes September 6, 2023. This will be broken into two sessions.
- The Library attended the Village Board meeting on August 14, 2023.

Monthly Reports

Village Board Representative—Gary Stene

County Board Representative— Gary Stene

- This past week, road construction on Highway B began. Construction will be from the railroad tracks by Cenex and Loves Gas Stations to the first turn.

School Representative— Megan Cormican

- Monday, August 21st includes Freshmen Orientation and Open House from JK-8.
- Tuesday, August 22 and Wednesday, August 23 all students are invited to the Welcome Back/Team Building days. Breakfast and lunch will be provided.
- Official first day of school is Thursday, August 24 for all students.
- 2023-2024 District Calendars and Newsletters have been sent home.

Building Remodel Group Representative—Nancy Baumgartner

- The annual Thrift Sale was held with over \$4,000 raised.

Current Business

- Proposed Budget for 2024 Preliminary Budget
 - Gary Stene made a motion to accept the budget as presented with the understanding that any minor adjustments will be presented to the board. Eve Suckow seconded the motion. Unanimously approved by the Board.
- Staff performance reviews and vote on pay increases
 - Nancy Baumgartner made a motion to impose a 3% raise for Library Staff. Jeanne Herrick seconded the motion. Unanimously approved by the Board.
- Discussion of Chapter 3 Trustee Essentials: “Bylaws—Organizing the Board for Effective Action”

Next Meeting: September 19 at 5:30 P.M.

Adjourn at 6:32 PM