



The Colfax Public Library Board
February 21, 2023

President Claudia Kressin called the meeting to order at 5:31 p.m. in person.

Attendance

- Members present: Nancy Baumgartner, Eve Suckow, Claudia Kressin, Gary Stene, Megan Cormican, Abbie Hartung, and Library Director Lisa Bragg-Hurlburt
- Non-members present:

Quorum: A quorum has been established.

Open meeting law: We are in certification of compliance with the open meeting law.

Approval of Agenda

- Eve Suckow made a motion to accept the agenda. Nancy Baumgartner seconded the motion. Unanimously approved by the Board.

Approval of Minutes

- Nancy Baumgartner made a motion to approve the minutes of January 2023. Eve Suckow seconded the motion. Unanimously approved by the Board.

Approval of Bills

- Nancy Baumgartner made a motion to approve the bills for January 2023. Eve Suckow seconded the approval. Unanimously approved by the Board.

Director's Report

- New Circulation Librarian, Jess Dunn. Recently she moved back to the area after working almost 15 years at other libraries.
- The new substitute, Miranda Mayfield, is on reserve to fill in as a sub as needed.
- The Village Board has appointed former librarian Abbie Hartung to our Library Board.
- The Village Board approved the ordinance of a seven-member board.
- The Annual Report was completed and submitted to IFLS. Claudia Kressin, the acting President, signed the report.
- Current Library Numbers:
 - Circulation of physical books is on a downward trend (still higher than pre-Covid).
 - Circulation of e-books and audio remains on an upward trend.
 - Program attendance is up
 - Physical books are still the number one checkout item
 - Children's books represent the greatest category of checkouts
 - Website and Facebook page views are up
 - Donations have increased.

Monthly Reports

Village Board Representative—Gary Stene

- Approval of Abbie Hartung for Library Board
- Approval of changes for Board composition

County Board Representative— Gary Stene

School Representative— Megan Cormican

- School will be held on Thursday, March 9, and Friday, March 10. Originally this was a half day and full day, due to weather days these are added back to the school calendar
- End of Third Quarter is Friday, March 17.
- Spring Break is Monday, March 20 through Friday, March 24.
- Recently, new piping was added to the Greenhouse side of the building, work is nearing being done.

Building Remodel Group Representative—Nancy Baumgartner

- There is a total of \$122,599.86 in the Elevator Fund and \$753.71 in the Administrative Fund.
- Saturday, February 25 a fundraiser will be held for Viking Football and Cheer.
- During the March meeting, River Valley Architects will be attending. Questions will be asked about different levels of money-saving pricing tiers and if the project can be completed in stages.

Current Business

- Claudia Kressin made a motion to nominate Megan Cormican to be Secretary. Eve Suckow seconded the motion to the nomination. Unanimously approved by the Board. Nancy Baumgartner made a motion to nominate Claudia Kressin as President. Eve Suckow seconded the motion to the nomination. Unanimously approved by the Board. Megan Cormican made a motion to nominate Eve Suckow as Vice President. Gary Stene seconded the motion to the nomination. Unanimously approved by the Board.
- Gary Stene made a motion to approve the Annual Report. Eve Suckow seconded the motion. Unanimously approved by the Board.
- Covid Policy and restrictions were tabled to the next meeting.

Next Meeting: March 21 at 5:30 P.M.

Adjourn at 6:41