



The Colfax Public Library Board  
October 10, 2023

President Claudia Kressin called the meeting to order at 5:35 p.m. in person.

Attendance

- Members present: Nancy Baumgartner, Eve Suckow, Gary Stene, Abbie Hartung, Jeanne Herrick, and Library Director Lisa Bragg-Hurlburt
- Non-members present:

Quorum: A quorum has been established.

Open meeting law: We are in certification of compliance with the open meeting law.

Approval of Agenda

- Gary Stene made a motion to accept the agenda. Nancy Baumgartner seconded the motion. Unanimously approved by the Board.

Approval of Minutes

- Gary Stene made a motion to approve the minutes of August 2023 with the corrections of “impose to propose” on the second bullet point of the Current Events section and corrections of “The library budget decreased \$3,000 due to a change in library patron usage patterns” of the Director Report. Unanimously approved by the Board.

Approval of Bills

- Nancy Baumgartner made a motion to approve the bills for August and September 2023. Eve Suckow seconded the approval. Unanimously approved by the Board.

Director’s Report (September and October)

- Story Time averages about 25 children each Wednesday (split into a morning and afternoon session). The weather has been nice to have most activities outdoors in Tower Park. A patron donated a child safety sign to help slow down traffic; it is by the crosswalk in front of the building.
- Lego Club began and is proving to be popular. An average of 15 school-aged children attend. There is an evening Story Time in October and a family movie night in the upstairs auditorium.
- The Vox books are popular and constantly checked out, with two more being ordered. The library received a \$1,500 grant from the Women’s Giving Circle, and items for the “Library of Things” are complete. On October 17th, Library Director Lisa Bragg-Hurlburt will be giving a three-minute speech about the “Library of Things.” They will be presenting with a “large check” for photos.

- Library Director Lisa Bragg-Hurlburt received scholarships from IFLS for two classes through UW-Madison's online program. One is a full scholarship and the other is partial. The classes are on Library Management and Program Development. IFLS also gave a \$1,100 scholarship to attend a three-day library conference in Middleton in October.
- The library participated in the Fireman's Ball Parade but the tire blew at the beginning of the route. The village staff helped retrieve the bike and fix the tires. He traced the problem to a poor-quality bike tape used on the tubes. This problem was reported to IFLS for their other bikes.
- During the September Book Sale, \$150 was raised.
- There was a large re-organization of shelving to expand space for fiction and local history, two of the most popular categories for adult readers. The history section, with added lighting and points of interest, has been getting more visits since the change.
- Recently, Library Director Lisa Bragg-Hurlburt went through CMBRG documents and old newspaper articles and put together a history of repairs done on the Colfax Municipal Building over the years. This will be shared with the Properties Committee in the future.
- In September the library received a \$2,000 check from the estate of Frederick Blanch, a Minnesota author who spoke and read to the libra several times over the years. His daughter sent the money gift, along with a canvas of one of his art photographs (a flower).

### Monthly Reports

Village Board Representative—Gary Stene

County Board Representative— Gary Stene

- Recently, the County Library Planning Committee met and the new city manager of Menomonie raised a question on the funding and taxing of libraries. A special meeting will be held with municipalities, librarians, and the County Board via Zoom. The goal of this meeting is to raise awareness of the library funding.
  - Library Directors from the county gave reports and Boyceville is moving forward with fundraising for a new library.

School Representative— Megan Cormican

Building Remodel Group Representative—Nancy Baumgartner

- In total, there is \$668.84 in the Administration Fund and \$130,257.00 in the Elevator Fund. There has been a decrease in the Administration Fund due to ads for the upcoming thrift sale at Kyles Market for the end of October.

Eve Suckow made a motion to go into a closed session. Gary Stene seconded the motion.

Unanimously approved by the Board.

Eve Suckow made a motion to come out of the closed session. Nancy Baumgartner seconded the motion. Unanimously approved by the Board.

Gary Stene made a motion for a 5% salary increase for Library Director, Lisa Bragg-Hurlburt based on the actions taken in the closed session. Eve Suckow seconded the motion. Nancy Baumgartner was in favor, Megan Cormican was in favor, Abbie Hartung was in favor, Eve Suckow was in favor, and Gary Stene was in favor.

#### Current Business

Next Meeting: November 21 at 5:30 P.M.

Adjourn at 6:35 PM