



The Colfax Public Library Board  
March 19, 2024

President Claudia Kressin called the meeting to order at 5:30 p.m. in person.

Attendance

- Members present: Nancy Baumgartner, Claudia Kressin, Jeanne Herrick, Megan Cormican, Eve Suckow, Gary Stene, and Library Director Lisa Bragg-Hurlburt
- Non-members present:

Quorum: A quorum has been established.

Open meeting law: We are in certification of compliance with the open meeting law.

Approval of Agenda

- Gary Stene made a motion to accept the agenda. Jeanne Herrick seconded the motion. Unanimously approved by the Board.

Approval of Minutes

- Gary Stene made a motion to approve the minutes of February 2024. Jeanne Herrick seconded the motion. Unanimously approved by the Board.

Approval of Bills

- Gary Stene made a motion to approve the bills for February 2024. Nancy Baumgartner seconded the approval. Unanimously approved by the Board.

Director's Report

- The Library's 2023 Annual Report has been completed, signed by Librard Board President Claudia Kressin, and submitted to IFLS.
  - There were strong numbers in 2023. Library visits (55%), program attendance (35%), and circulation (3%) all went up.
  - Library Director, Lisa Bragg-Hurlburt created a group report for Dunn County Libraries and noted that Boyceville has seen a similar trend.
  - Adult readership has increased. While children's books remain the primary source of checkouts, adult readership increased by 9% from 2022 to 2023.
  - E-book use went down as there was a switch to e-audio.
- The library was given a quality electronic magnifier by the family of our late patron, David Felland.
- Patrons donated a Cricut machine, an "I Love Bugs" kit for children, and bulk snacks from a Story Time mom and Kyle's Grocery Store. Annie from Little Italy has not charged us the last two times cookies were ordered.

- Kaitlyn from the Health Department came to Story Time to make connections with parents about Dunn County resources. Library Director Lisa Bragg-Hurlburt applied for a \$1,500 grant from the American Heart Association. It will be for equipment to do blood pressure screenings and staff training.
- Library Director Lisa Bragg-Hurlburt applied for a \$5,000 grant from the Community Foundation of Dunn County to continue funding 1000 Books Before Kindergarten.

### Monthly Reports

Village Board Representative—Gary Stene

County Board Representative— Gary Stene

School Representative— Megan Cormican

- State testing will take place throughout April for the Elementary, Middle, and High Schools.
- Last week, the Junior class completed the ACT.
- The last day of school for students is May 24, 2024.

Building Remodel Group Representative—Nancy Baumgartner

- In total, there is \$144,833 in Administrative Fund. Recently added to the fund there has been memorial donations and \$800 from the CMBRG bingo hosted at Viking Bowl.
- Flexible Facilities, which is sponsored by the State of Wisconsin, is a grant from COVID that is being applied for. This grant has a maximum budget of \$4,200,000.

### Current Business

Trustee Essentials, Chapter 6: Evaluating the Director

Next Meeting: April 16 at 5:30 P.M.

Adjourn 5:58 P.M.