**Regular +-Meeting of**

**The Colfax Public Library Board**

**September 17, 2024**

President Claudia Kressin called the meeting to order at 5:34 p.m. in person.

Attendance

* Members present: Nancy Baumgartner, Eve Suckow, Claudia Kressin, Melissa Seehaver, Gary Stene, and Library Director Lisa Bragg-Hurlburt
* Non-members present:

Quorum: A quorum has been established.

Open meeting law: We are in certification of compliance with the open meeting law.

Approval of Agenda

* Nancy Baumgartner made a motion to accept the agenda. Eve Suckow, seconded the motion. Unanimously approved by the Board.

Approval of Minutes

* Nancy Baumgartner made a motion to approve the minutes of August 2024 with the correction to the APPROVAL OF AGENDA from April 2024 to July 2024. Eve Suckow seconded the motion. Unanimously approved by the Board.

Approval of Bills

* Eve Suckow made a motion to approve the bills for August 2024. Nancy Baumgartner seconded the approval. Unanimously approved by the Board.

Director’s Report

* Story time has started with 24 children (separated into two sessions). The second story hour had 26 children and 17 adults.
* Lego Club began: 16 kids participated including new families.
* Cello concert by UWEC Thursday, September 19 at 4PM. Sent posters to school to advertise and contacted music instructors at Colfax Schools.
* Working with Colfax Senior Living for programming; new owner wants to set up programs in conjunction with the library. In October Jess will read with memory care patients. Jess will also educate on memory care kits. The library plans to update institution cards, and periodically offer books to check out. Lisa also plans to send over deleted books as well. Jolene will start “Read with a Resident” in December with children reading to residents.
* Lisa applied for a Kiwanis grant for $5000.00 which would cover all children’s programming.

Monthly Reports

Village Board Representative—Gary Stene

* Oak Street and ( )Street by church are completed
* Village budget will take a hit this year; low interest loan for lagoon project did not work and will now borrow more money than planned ($500,000.00)

County Board Representative— Gary Stene

* New economic development director for Dunn County (UW-Stout collaboration)

School Representative— Melissa Seehaver

* Upcoming parent teacher conferences scheduled for 9/30/24 and 10/3/24

Building Remodel Group Representative—Nancy Baumgartner

* $4809 has been added to elevator fund
* Proceeds from the thrift sale and food stand totaled $3,660.00; Lynn Berg made a donation in memory of David Frogner in the amount of $500.00; the updated grand total amount is $151,076.00.
* No upcoming events planned by committee

Current Business

* New Colfax Village administrator (Carrie) wants to change village staff reviews; library will still use same staff review as prior years; one of the changes that Carrie would like to implement is to change reviews to be completed in November; she also proposed that a Interim report for new staff will be done in July; some review forms have been changed and will be collected and saved by village; managers will also get reviews from employees
* Library review includes mission statement and goals to reflect policy; Lisa also asks for employee goals when completing reviews on staff

Motion to adjourn by Eve Suckow; seconded by Gary Stene.

Unanimously approved by the Board.

Meeting adjourned at 6:14 PM

Next Meeting: October \_\_\_\_\_ at 5:30 P.M.