



The Colfax Public Library Board

Date: February 18, 2025

President Claudia Kressin called the meeting to order at 5:32 p.m. in person.

Attendance

- Members present: Nancy Baumgartner, Eve Suckow, Claudia Kressin, Melissa Seehaver, Gary Stene, Jeanne Herrick, and Library Director Lisa Bragg-Hurlburt
- Non-members present:

Quorum: A quorum has been established.

Open meeting law: We are in certification of compliance with the open meeting law.

Approval of Agenda

- Eve Suckow made a motion to accept the agenda. Jeanne Herrick seconded the motion. Unanimously approved by the Board.

Approval of Minutes

- Jeanne Herrick made a motion to approve the minutes of Jan 2024. Eve Suckow seconded the motion. Unanimously approved by the Board.

Approval of Bills

- Eve Suckow made a motion to approve the bills for Jan 2024. Nancy Baumgartner seconded the motion. Unanimously approved by the Board.

Director's Report

- Completed 2024 Annual Report for review
- Library Program attendances is up considerably
- Circulation holds steady
- Grant writing provided \$10,749.75 towards 2025 budget
- 42 new books donated anonymously in book drop

Monthly Reports

Village Board Representative—Gary Stene

- Village board met with DOT for HWY 40 project for 2026 (plan is to grind and re-lay), Village has to plan for sidewalks/curb and gutter; Village committee is drafting a plan that is due 8/1/25 with construction to start May 2026;
- Village discussion regarding replacement of bridge (summer 2025 or summer 2026) near HWY 40 which will result in a detour for about one month
- Planning stages to replace Handicap Ramps on corners to comply with ADA

- Planning for Railroad crossing to be redone that will result in another detour (no specific date given)

County Board Representative— Gary Stene

- Library funding (\$5,000 requested) was discussed at February Dunn County meeting ; funding formula has been established and deviation from the formula is not probable (board decision was not available)

School Representative— Melissa Seehaver

- Parent Teacher Conferences this week
- Family Learning Night will be the culmination of the ONE SCHOOL, ONE READ program; planned for March 3, 2025; a supper and activities revolving around THE WIZARD OF OZ are being planned and a guest speaker from LOVE AND LOGIC will present to parents.

Building Remode (Elevator Fundl Group Representative—Nancy Baumgartner

- Matching Donor up to \$40,000 for Elevator Fund; committee is considering sending out a out a fundraising letter

Current Business

Review Annual Report:

- Library Collections: 31,233 circulation (slightly down from 2023); children’s materials 17, 347; kit checkout of “kits” tripled since kits were established, e- material checkouts 5,469 (slightly down),e -audio went up;
- Registered Users: 1,045 registered users- 260 (village) 785 (townships)
- Programming: Total of 112 programs on site in 2024 (counting story times, summer reading, clubs, etc) total attendance at programs for the year include 2,415 people
- Funding: Aside from Dunn County, funding from Chippewa County is greater than other surrounding counties; circulation has more predominant village users which does help the funding formula.
- It was noted in the annual report that the Library System met the needs of our public library and provided guidance and leadership to library director. Claudia will sign the Annual Report for submission.

Collection Development Policy: Existing policy was used as backbone and some updates were proposed. The following changes were noted:

- Page 8: magazine collection reduced, eliminated subscription to Dunn County News (still Colfax Messenger and Leader Telegram)
- Page 9: History Collection that dates back to late 1800s is not included in library (but is in building) library has a HISTORY CORNER

- Page 10: DVD are marked to show parental ratings
- Page 13: Take out what it says about social media because we will have a separate SOCIAL MEDIA POLICY
- Page 15: Updated numbers
- Page 22: No glass exhibit case
- Page 25: Updated language
- Added Appendix H: Labeling Systems from IFLS Library System for legal language on book labeling
- Added Appendix I: Diverse Collections (from IFLS Library System)
- Added Appendix J: Colfax Public Library Resolution Against Book Bans

Gary Stene made a motion to approve the changes to the Collection Development Policy as presented. Nancy Baumgartner seconded the motion. Unanimously approved by the Board.

Motion to adjourn by Eve Suckow; seconded by Nancy Baumgartner.
Unanimously approved by the Board.

Meeting adjourned at 6:25 PM

Next Meeting: March 18, 2025 at 5:30 P.M.