



The Colfax Public Library Board

Date: October 21, 2025

President Claudia Kressin called the meeting to order at 5:32 p.m. in person.

Attendance

- Members present: Nancy Baumgartner, Eve Suckow, Claudia Kressin, Melissa Seehaver, Jeanne Herrick, Gary Stene, and Library Director Lisa Bragg-Hurlburt
- Non-members present:

Quorum: A quorum has been established.

Open meeting law: We are in certification of compliance with the open meeting law.

Approval of Agenda

- Jeanne Herrick made a motion to accept the agenda. Eve Suckow seconded the motion. Unanimously approved by the Board.

Approval of Minutes

- Eve Suckow made a motion to approve the minutes of September 2025. Jeanne Herrick seconded the motion. Unanimously approved by the Board.

Approval of Bills

- Eve Suckow made a motion to approve the bills for September 2025. Nancy Baumgartner seconded the motion. Unanimously approved by the Board.

Director's Report

- New printer installed by IFLS. Copy prices increased from \$.10 to \$.25 (black and white), \$.50 for colored copies
- Village Board voted to use building funds to cover cost of new AC unit which will be installed in Spring 2026
- Don's Concrete started working on ramp; Anderson Bridges will reinstall railing on sides of ramp, library will need to pay for lawn services to fix ruts from equipment
- Mobile Job Van is done coming to library for the year. Staffing is reduced and it is uncertain whether they will come next year.
- Billie White, the Health Navigator provided information about new programs and resources. Billie gave information about free training for people of any age and want to train for trade jobs.
- "Movin-Out" did an information program upstairs about down payment assistance for first-time home buyers.
- Chad Lewis's "History of Halloween" was enjoyable and attended by about 40 people

- Lisa is in talks with Mary Kolstad to do a barn quilt painting class in Colfax (registration required, payment due at time of class)
- Lisa will attend a library-system sponsored training for the day on October 24, 2025 at Beaver Creek Reserve
- Dunn Energy is presenting us a check for \$1,000.00 on October 27 for the elevator fund.
- Halloween-themed evening story hour on 10-30-25.
- Library System will be reworking our websites gradually so everything is accessible as possible for people with low vision. Jess is being trained on how to update this system.
- Collection arrangement project is complete. Shelf space is expanded for fiction and non-fiction is condensed. Labeling project that is still on-going.
- Discussion on how to offer Jolene her vacation pay (was entitled to it but it was never received). Village Board voted on how to make it up to her and are going to offer back-pay and comp time. Will come from Village budget (not library).

Monthly Reports

Village Board Representative—Gary Stene

- Dunn Street homes has two basements going in
- Two lots for sale; Village will give buyer money back to sell to developer
- Land next to nursing home is in discussion for Village to purchase and develop
- Board of Review (TIFS); Village is in better shape than thought

County Board Representative— Gary Stene

- Budget process (3 million shortage but figured out); Budget will be approved in November

School Representative— Melissa Seehaver

- Hosting Family Event October 28, 2025: “Light Up the Night” Family STEAM NIGHT; Dinner 5:30-6:00; Activities 6:00-7:30
- Implemented BEANSTACK Online Reading Log; can earn badges, participate in challenges (tracks minutes)
- Staff Wellness Committee is established and well attended events

Building Remodel Elevator Fund Group Representative—Nancy Baumgartner

- No information to present (Elevator Fund did not have monthly meeting)

Current Business:

-Discussion on moving meeting time from 5:30 to 6:00; Eve Suckow made a motion to change meeting time from 5:30 to 6:00. Seconded by Jeanne Herrick. Unanimously approved by the board.

Motion to adjourn by Eve Suckow seconded by Nancy Baumgartner.

Unanimously approved by the Board.

Meeting adjourned at 6:18 PM

Next Meeting: November 18, 2025 at 6:00 P.M.